

Kyung Hee University

2019 Fall Semester Guidelines for Graduate International Admission



경희대학교

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1 Schedule

Process	Dates and Deadlines	Notes
① Online Application	2019 April 8(Mon) 10:00 ~ 19(Fri) 17:00	<ul style="list-style-type: none"> Apply on the website http://www.uwayapply.com (Log-in → Search 'Kyung Hee University' → 'Kyung Hee University General Graduate School' → Application for international students) <ul style="list-style-type: none"> ※ Website call center(Uwayapply) ☎ +82-1588-8988 Payment : 147,000(KRW, Inclusive of Fees)
② Submission of Documents	2019 April 8(Mon) 10:00 ~ 22(Mon) 17:00	<ul style="list-style-type: none"> Documents can be submitted only after completing the aforementioned online application and payment. Graduate School office(Each Campus) <ul style="list-style-type: none"> - Accept application in person or via mail ※ By post : Please submit the documents with a shipment confirmation date by 2019 April 22(Mon). Except Weekends and Holidays <ul style="list-style-type: none"> ※ It may take more than one month to prepare all required admission documents. Early preparation is encouraged.
③ Documents Register Check	After submission of documents	<ul style="list-style-type: none"> Check arrival of documents and missing documents (http://www.uwayapply.com) <ul style="list-style-type: none"> ※ (Seoul Campus) We email you about the arrival and missing documents, so please check your email box frequently.
④ Admission Interview	2019 May 11(Sat)	<ul style="list-style-type: none"> Check whether or not the department requires an interview in advance, referring to the guidelines(Korean version) <ul style="list-style-type: none"> ※ Departments without interviews evaluate applicants based on the submitted documents Notification of the date and location of the interview : It is expected to be posted on 2019 May 9(Thu) at http://gskh.khu.ac.kr Prepare your ID slip(can be printed in uwayapply) and passport.
⑤ Notification of Admission	2019 June 7(Fri) 15:00 scheduled	<ul style="list-style-type: none"> Graduate School Website (http://gskh.khu.ac.kr)
⑥ Registration (Tuition Payment)	2019 July 8(Mon) 10:00 ~ 12(Fri) 16:00	<ul style="list-style-type: none"> Designated Domestic Bank in Korea

※ In case there is any schedule change, it will be posted on the Graduate School Website <http://gskh.khu.ac.kr>, and there will not be personal notices.

Campus	Seoul Campus	Global Campus
Email	admissions_s@khu.ac.kr	admissions_aic@khu.ac.kr
Phone	+82-2-961-0121~4	+82-31-201-3500~3
Address (documents submission)	Office of Graduate School, Room 313, Main building, Kyung Hee University, 26 Kyunghye- daero, Dongdaemun-gu, Seoul 02447, Republic of Korea	Office of Graduate School, Room 107, Global-Art & Design building, Kyung Hee University, 1732 Deogyong-daero, Giheung-gu, Yongin-si, Gyeonggi-Do 17104, Republic of Korea

2 Fields of Study

■ Seoul Campus

※ Applicants applying for a specific major in a department should write down the major on the application form. Please contact the department directly to get more information about specific majors(page 12~14), or refer to the guidelines(Korean version).

Field	Department	M.S	Ph.D	Combined (M.s+Ph.D)	Remarks
Humanities and Social Sciences	Korean Language and Literature	○	○	-	
	English Language and Literature	○	○	-	
	History	○	○	X	
	Philosophy	○	○	-	
	Law	○	-	-	
	Political Science	○	○	-	
	Public Administration	○	○	○	
	Sociology	○	○	-	
	Economics	○	○	○	
	International Trade	○	○	-	
	Journalism and Communication	○	○	-	
	Business Administration	○	○	○	BK21+
	Health Services Management	○	○	○	
	Accounting	○	○	-	
	Hotel Management	○	○	-	
	Tourism	○	○	-	
	Natural and Applied Sciences	Convention & Exhibition Management	○	○	-
Food Service Management		○	○	-	
Culture & Tourism Contents		○	○	-	
Global Hospitality and Tourism ☞English track(Study in English)		○	○	-	
Child & Family Studies		○	○	○	
Housing and Interior Design		○	○	○	
Clothing & Textiles		○	○	-	
Education		○	○	-	
Mathematics		○	○	○	
Physics		○	○	○	
Chemistry		○	○	○	
Biology		○	○	○	
Geography		○	○	X	
Food and Nutrition		○	○	○	
Pharmacy		○	○	○	
Oriental Pharmaceutical Science		○	○	○	
Nursing		X	X	X	
Life and Nanopharmaceutical Science	○	○	○	BK21+	

※ ○ : Recruit / × : Non-recruit / - : Not applicable

※ Only Full-time students can be accepted in Business Administration department in Master's program and Combined.

Field	Department	M.S	Ph.D	Combined (M.s+Ph.D)	Remarks
Arts and Physical Education	Music	○	-	-	
	Fine Art	○	-	-	
	Dance	○	-	-	
	Performing Arts	-	○	-	
Medicine	Medicine	○	○	○	
	Biomedical Science	○	○	○	
	Biomedical Science and Technology	○	○	○	
	Neuroscience	○	○	○	
	Dentistry	○	○	○	
	Science in Korean Medicine	○	○	-	BK21+
	Clinical Korean Medicine	○	○	-	
	Global public health and Korean Medicine Management	○	○	-	
	Korean Medicine	○	○	-	
Interdisciplinary Programs	Information Display ☞English track(Study in English)	○	○	○	BK21+
	Social Network Science	○	○	-	
	East/West Medicine	○	○	-	
	Medical Engineering	○	○	-	
	Philosophy in Korean Medicine	○	○	-	
	History in Korean Medicine	○	○	-	
	Biological Sciences in Korean Medicine	○	○	-	
	Applied Korean Medicine	○	○	-	
	Human Informatics in Korean Medicine	○	○	-	
	Medical Science of Meridian	○	○	-	
	Cancer Preventive Material Development	○	○	-	
	Oral & Maxillofacial Regeneration	○	○	-	
	KHU-KIST Department of Converging Science and Technology	X	X	X	

※ ○ : Recruit / × : Non-recruit / - : Not applicable

※ Only Full-time students can be accepted in Science in Korean Medicine department.

< BK21+, MRC, ITRC, ERC, ICT >

- BK21+ : Brain Korea 21 Plus
- ITRC : Information Technology Research Center
- ERC : Engineering Research Center
- ICT : Information and Communications Technologies

■ Global Campus

Field	Department	MS	Ph.D	Combined (M.S+Ph.D)	Remarks	
Humanities and Social Sciences	East-Asian Language and Literature (Chinese Language and Literature, Japanese Language and Literature)	○	○	○		
	European Language and Literature (Spanish Language and Literature, French Language and Literature, Russian Language and Literature)	○	○	-		
	International Korean Language and Culture	○	○	-		
	British & American Language and Culture	○	○	-		
	International Studies	X	X	-		
Natural Sciences	Physics	○	○	○	BK21+	
	Chemistry	○	○	○		
	Astronomy & Space Science	○	○	○		
	School of Space Research	○	○	○	BK21+	
	Oriental Medicinal Materials and Processing	○	○	○		
	Department of Horticultural Biotechnology	○	○	○		
	Plant and Environmental New Resources	○	○	○		
	Landscape Architecture	○	○	○		
	Graduate School of Biotechnology (Genetic Engineering, Food Science & Biotechnology, Oriental Medicinal Materials Engineering, Advanced Materials of Plants, Plant Biotechnology)	○	○	○	BK21+	
	Food Science	○	○	○		
	Applied Environmental Science (Environment Science, Environment Engineering)	○	○	○	BK21+	
	Engineering	Mechanical Engineering	○	○	○	BK21+
		Chemical Engineering	○	○	○	ERC
Advanced Materials Engineering for Information and Electronics		○	○	○	BK21+	
Civil Engineering		○	○	○		
Architectural Engineering		○	○	○		
Nuclear Engineering		○	○	○		
Industrial & Management Systems Engineering		○	○	○		
Electronics Engineering		○	○	○	ITRC, BK21+	
Computer Science & Engineering		○	○	○	ITRC, BK21+	
Biomedical Engineering		○	○	○		
Art and Physical Education	Software Convergence	X	-	-	Grand ICT	
	Physical Education	○	○	-		
	Ceramic Arts	○	-	-		
	Post Modern Music	○	-	-		
	Applied Arts	-	○	-		
	Film & Theatre	○	-	-		
	Digital Art & Design	○	○	-		
	Industrial Design	○	-	-		
	Visual Information Design	○	-	-		
	Formative Design	-	○	-		
	Textiles & Fashion Design	○	○	-		
	Architecture	○	○	○		

※ ○ : Recruit / × : Non-recruit

※ The department of British & American Language and Culture and the department of International Studies offer all courses in English.

3 Eligibility

1. Degree

- 1) Master's Degree (or combined Master*Ph.D Degree) Applicants must have a bachelor's degree or be in the final year of the above degree program(or scheduled to finish program by 31 August, 2019).
- 2) Ph.D Degree Applicants must have a master's degree or be in the final year of the above degree program (or scheduled to finish program by 31 August, 2019).

※ Students who have not graduated at the time of application must submit a certificate of graduation before entering our graduate school. Otherwise the admission will be canceled.

2. Nationality

- 1) Non-Korean applicants with Non-Korean parents
- 2) Minimum 16 years of education outside of Korea

※ Applicants must meet one of the two conditions above, please provide documentation.

3. Language Proficiency (※ Only the test score obtained after 8th April, 2017 is admitted)

1) Seoul Campus

- General Eligibility : Applicants must meet one of the three conditions below in general.
 - a) Obtained at least TOPIK (Test of Proficiency in Korean) Level 4
 - b) Graduated (Bachelor's degree or higher) with a major in Korean in a foreign country
 - c) Attended university or graduate school in Korea for more than 2 years
- Specific Eligibility : Applicants who apply to the department which has specific eligibilities must meet the condition for each department.
 - d) Global Hospitality and Tourism, and Information Display: Regardless of 'a)~c)', A citizen of an English-speaking country or a country where English is an official language, or test score of TOEFL(PBT 550, CBT 210, iBT80), IELTS (6,0), TEPS(550), NEW TEPS(297) or above is required
 - e) Communication and Journalism, Hotel Management, Culture and Tourism Contents: Regardless of 'a)~c)', at least TOPIK level 5 is required
 - f) East/West Medicine: In addition to general eligibility, applicants must (expected) obtain Medical License or Korean medical license.
 - g) Mathematics, Physics, Chemistry, Biology, Biomedical Science, Neuroscience, Medical Engineering, Music: Applicant who does not meet the conditions a) to c), can be enrolled in the graduate school as a conditional admission. In this case, the applicant needs to complete Korean language courses of the International Education and submit the related certificates to graduate school office.

2) Global Campus

- General Eligibility : Applicants must meet one of the three conditions below in general.
 - a) Obtained at least TOPIK (Test of Proficiency in Korean) Level 4
 - ※ Science and engineering applicants who do not meet the language requirement will be evaluated with each major's standard and have to take Korean language courses in the language center on campus.
 - b) Graduated (Bachelor's degree or higher) with a major in Korean in a foreign country
 - c) Attended university or graduate school in Korea for more than 2 years

4 Quota

- A limited number of students is accepted to each academic department or program.
- The department may refuse to accept students if none of the applicants fulfills the department's criteria. (Criteria may vary by departments.)

5 Selection Process

- An overall evaluation will be made based on the submitted documents and/or the interview.
- Some departments will may hold an interview or performance test.
 - * Applicants must have a direct interview with a chairman or professor of the department.
 - * Only in special cases, applicants residing outside of Korea can have an interview by videophone.
 - * Department Contact Information is attached to this guideline. (page 12~14)
 - * The schedule of interview will not be announced individually, applicants must check through web-site by their own.

6 Required Documents

※ Notice

1. All documents submitted will NOT be returned to the applicants, and application fee is NOT refundable.
2. All documents must be presented in their original forms. However, if the applicants bring their original documents to the office, it is possible to submit the certified true copy with confirmation of the staff.
3. Documents written in languages other than Korean or English must accompany a complete Korean or English translation, authenticated by the issuing institution or notarized by a notary public.

※ **The List of Required Documents** (The starred(*) attachment can be downloaded from [uwayapply](#) or our website.)

Documents	Ms	Ph.D	Combined	Remark
Checklist for Application Documents*	Required	Required	Required	■ Submit all documents in the given order
Application Form	Required	Required	Required	■ Can be printed out from uwaywapply.com
Official (Prospective) Graduation Certificates from undergraduate institution	Required	Required	Required	<ul style="list-style-type: none"> ■ Include the registered degree number. If it does not contain degree number, applicants should submit 'Certificate of Degree' separately. ■ Graduated students: Documents certifying the highest level of education you have completed must be verified by the Korean Embassy or Apostille Verified. (This verification requirement does not apply to domestic university graduates.) ■ Prospective graduated students: Official prospective graduation certificate verified by the Korean Embassy. (However, prospective graduates must submit their graduation certificates by 28th of August, 2019)
Official (Prospective) Graduation Certificates from graduate institution	X	Required	X	<div style="border: 1px solid black; padding: 5px;"> <p><For Applicants (prospective) graduated from Chinese University></p> <ul style="list-style-type: none"> ■ Graduated: ① Graduation Certificates of China Higher-education Student Information(www.chsi.com.cn) ② Graduation certificate ③ Degree certificate (All notarized by the Public Notary Office, ① is acceptable in English version) ■ Prospective Graduated : an official prospective graduation certificate or certificate of 4th year studentship (Prospective graduates must submit ①, ②, and ③ by 28th of August, 2019) </div>

Documents	Ms	Ph.D	Combined	Remark
Official Transcripts from undergraduate institution	Required	Required	Required	<ul style="list-style-type: none"> Write down your overall GPA and percentage just as same as your transcript If your transcript has only one of the two, you may convert your score referring to the conversion table (page 16) If the transcript does not have the given scale of GPA or percentage, applicants should issue an official letter that shows the overall GPA or percentage from the undergraduate (graduate) institution If issuing an official letter is impossible, you should print out and submit the result of WES iGPA Calculator (http://www.wes.org/students/igpacalc.asp) or the result from Foreign Credits Website (www.foreigncredits.com) Transfer students : submit previous university transcripts
Official Transcripts from graduate institution	X	Required	X	
Language Proficiency Certificates (TOPIK, TOEFL, IELTS, TEPS, etc)	Required	Required	Required	<ul style="list-style-type: none"> Refer to 'Language Proficiency' Section on page 5 Only the test score obtained after 8th of April, 2017.
Self Introduction*	Required	Required	Required	<Attachment 1>
Study Plan*	Required	Required	Required	<Attachment 2>
Recommendation letter written by a professor of the university from which you graduated*	Required	Required	Required	<Attachment 3> (Autograph required)
Recommendation letter & Notification for Thesis Dissertation Publication [Global Campus]*	Required	Required	Required	<ul style="list-style-type: none"> Only for Global Campus Applicants <Attachment 4> (Autograph required)
Declaration of Ethical Conduct in Research [Global Campus]*	Required	Required	Required	<ul style="list-style-type: none"> Only for Global Campus Applicants <Attachment 5> (Autograph required)
Scholarship Application [Seoul Campus]*	Optional	Optional	Optional	<ul style="list-style-type: none"> Only for Seoul Campus Applicants & applying to scholarship <Attachment 6, 7> (Autograph required)
Thesis dissertation notification [Seoul Campus]*	Optional	Optional	Optional	<ul style="list-style-type: none"> ※ Both Scholarship Application and Thesis Dissertation notification should be submitted to apply to the scholarship
Employment Certificate, Career Certificate, Certificate of Volunteer Activity, Awards, or Published papers	Optional	Optional	Optional	<ul style="list-style-type: none"> Must be written either in Korean or English. If not, applicants must accompany a complete Korean or English translation, authenticated by the issuing institution or notarized by a notary public.
A copy of your passport and Certificate of Alien Registration	Required	Required	Required	<ul style="list-style-type: none"> Valid passport which is not expired ※ Applicants reside abroad do not need to submit an Alien Registration certificate

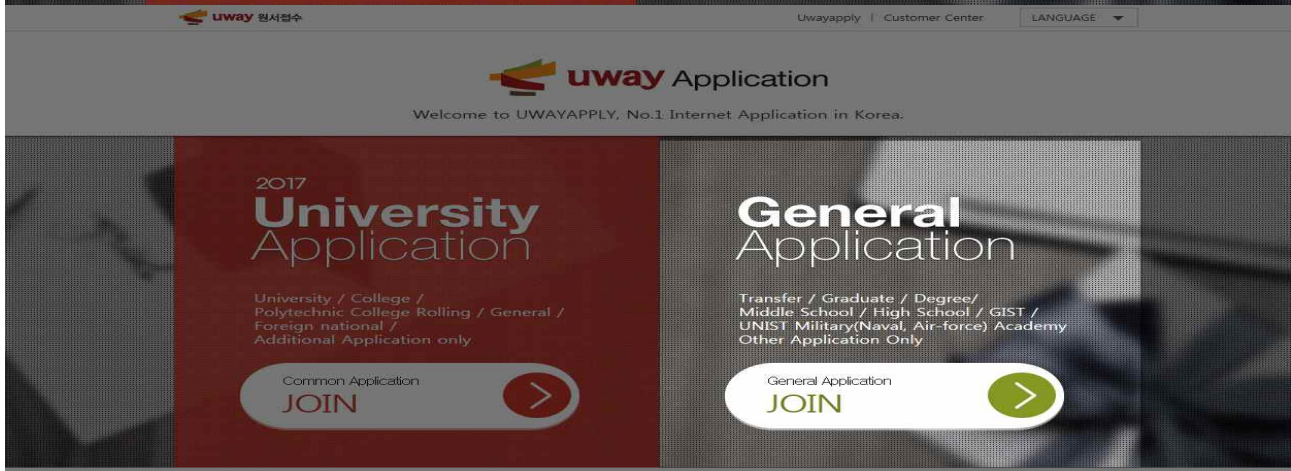
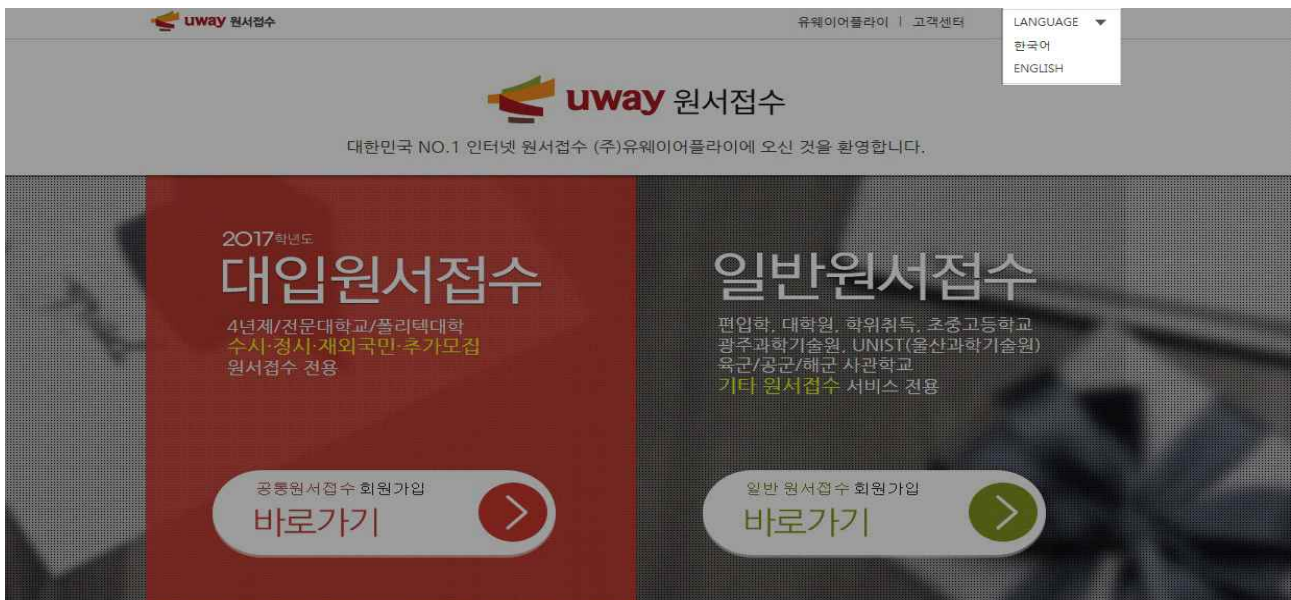
Documents	Ms	Ph.D	Combined	Remark
Documents that certify the applicant and the applicant's parents' citizenship and relationship	Required	Required	Required	<ul style="list-style-type: none"> ▪ Applicants must prove ① Parents' nationality and ② Family relations ▪ Birth Certificate, Family register issued by government of the applicant's country, and so on. ※ In case of parents' death(divorce), a death(divorce) certificate submission is compulsory. <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p><For Chinese Applicants></p> <ol style="list-style-type: none"> 1. Copy of the Chinese ID card for applicant and both parents (Required) 2. Notarized copy of Census Registration (Required) 3. Notarized copy of Family Relations Certificate (Only if one of the families is not appearing on family census registration) <p>※ In case of parents' death(divorce), a death(divorce) certificate submission is compulsory.</p> </div>
Signed Consent form* Applicant's or Parents' VOD(Verification of Deposit) indicating a minimum balance of \$20,000 USD in funds	Required	Required	Required	<ul style="list-style-type: none"> ▪ <Attachment 8> (Autograph required)
① Certificate of Entry & Departure Records during the period from birth to the present time	Required	Required	Required	<ul style="list-style-type: none"> ▪ Must be issued after 9th of March, 2019 (If it is issued before then, VISA cannot be issued) ▪ If it is issued by the Overseas Bank, the VOD must be maintained(frozen up) until 30th Sept, 2019.
② Official Graduation Certificates from elementary to high school	Overseas Korean Nationals	Overseas Korean Nationals	Overseas Korean Nationals	<ul style="list-style-type: none"> ▪ ① is available at the immigration office ▪ Any false records or double passports will result in the revocation of the application and admission even after matriculation.
③ Official Transcripts from elementary to high school				
Other Documents	Optional	Optional	Optional	<ul style="list-style-type: none"> ▪ If applicants need to add some explanation related to eligibilities, they could submit additional paper and provements. (e.g. name change, transfer, ect.) ▪ Students receiving scholarship from an institution in their country such as the Overseas Koreans Foundation must provide documentation for proof of scholarship.

7 Important Notes

- a. Applicant can submit an application to one department and one campus only.
- b. Please check to see if your documents have arrived at the office. Kyung Hee university is NOT responsible for the loss of documents. Furthermore, applicant must write down their information correctly. Kyung Hee University is NOT responsible for the disadvantage causes by incorrect information.
- c. The Campus, department, specific major, etc, must filled out exactly, since they cannot be revised after the payment.
- d. If any ineligible/unqualifying factors are found during screening, the applicant will be expelled from the admission. Furthermore, even after selected as final admitted student, if any false statement is revealed or if the qualification that violates the school rule is revealed(for example, if the degree obtained is found false in the process of verifying the degree through academic inquiry) the entrance and the registration may be canceled. The disadvantage caused by this is the applicant's responsibility and the tuition fee will not be refunded.
- e. If necessary, Kyung Hee University can ask applicants to submit additional paper even if it is not on the list.
- f. Students who have not graduated at the time of application must submit a certificate of graduation by 2019 August 28th(Wed). Otherwise the admission will be canceled.
 - ※ If graduation is impossible, applicant must submit an application form to give up the admission and a copy of their own bank account to the graduate school office of the campus where their department belongs to, until 2019 August 30(Fri) 17:00. It is the applicant's own responsibility for disadvantage from not submitting the documents.
- g. According to the article 36 of the graduate school regulation of Kyung Hee University, international students must have a medical insurance upon the admission until the end of the graduation on their own expenses. The medical insurance fee will be included in the semester tuition bill. (International students who do not have medical insurance are excluded from scholarships and various programs.)
- h. According to the article 37 of the graduate school regulation of Kyung Hee University, all international students must get a health examination. The medical examination fee will be included in the semester tuition bill.
- i. Leave of absence for the first semester is not allowed. Only the leave of absence owing to circumstances beyond control such as illness is allowed.
- j. Announcements for dormitory application will be posted on the Graduate School Website(<http://gskh.khu.ac.kr>). Seoul Campus will announce during July 2019, Global Campus during June 2019.

※ How to join the 'uwayapply.com' in English

- A. Get on the website "www.uwayapply.com"
- B. Click '회원가입' on the right side
- C. Click the language and choose "English"
- D. Click "general application join" and sign up



8 Scholarships

1. Requirements for the scholarship

- A. Applicants must receive grade B (3.0/4.3) or above to maintain a scholarship for the next semester.
- B. Enrollment fee is excluded from all scholarships.
- C. The aggregate scholarships by school cannot exceed the tuition fee, and the scholarships are provided within the enrollment duration limit (4 semesters).
- D. International students who do not have medical insurance cannot be scholarship grantees. (Medical insurance fee is included in tuition bill every semester.)

2. Scholarships for freshmen

Scholarship for freshmen		Contents
Internal Scholarship	Thesis Submission Scholarship (International Student)	http://gskh.khu.ac.kr [Global campus] Contact to the Academic advisor of each department
External Scholarship		Requires application (Further information will be provided later)

◎ Guideline for Thesis Submission Scholarship

Section	Requirement / Conditions
Evaluation Criteria	<ul style="list-style-type: none"> ■ Comprehensive evaluation on the average score of academic records, Study ability, Research ability, Language proficiency, Self Introduction, Study Plan, Work experience and Volunteer experience, etc. ※ On the global campus, each department has its own evaluation standards.
Scholarships	<ul style="list-style-type: none"> ■ Benefits: Full tuition fee (excluding enrollment fee) or part of tuition fee. ※ First semester scholarship does not guarantee a scholarship in each following semester if determined by the scholarship committee.
Required Documents	<ul style="list-style-type: none"> ■ Seoul Campus: <Attachment #6, 7> ■ Global Campus: <Attachment #4>
Terms of Scholarships	<ul style="list-style-type: none"> ■ Scholarship students must apply for one more thesis until the dissertation evaluation or publish(Refer to page <Attachment #4, 7>) ■ GPA after admission: B or higher ■ Follow guidance of the dean of the department and the academic advisor's guidance. ■ Must make effort to comply with all school regulations and show full involvement in academic performance ■ Students receiving scholarships are not allowed to take on assistant or similar duties. ■ After the first semester of scholarship, future scholarships are decided by scholarship evaluation committee. ■ Scholarship students are not permitted to obtain leave of absence <ul style="list-style-type: none"> - If you apply for leave of absence or leave school due to personal reasons, the scholarship of that semester will be fully canceled and the whole sum must be returned, and the scholarship of remained semester is not provided. - However, you may obtain leave of absence and still win the scholarship when you can hand in documents which prove the leave of absence was due to disease or medical accident(more than three months of medical certificate in a general hospital).
Cancellation of Scholarship	<ul style="list-style-type: none"> ■ Failure to fulfill the Terms of Scholarship ■ Violation of school rules or other reasons preventing scholarship
Announcement of Scholarship	<ul style="list-style-type: none"> ■ Announcement date : Notified by E-mail to the applicant ■ Exemption of tuition fee on the tuition form ※ No announcement on global campus (Will appear on the tuition bill)

3. Internal / External Scholarship

Section	Scholarship	Applicant	Benefits	Period
Internal	Thesis Submission Scholarship (International Student)	New students	Full coverage or part of tuition fees	vary from 1 to 4 semesters
	Assistant Scholarship	New or enrolled students	Partial tuition fees	per semester
	Research Assistant Scholarship	New or enrolled students	Partial tuition fees	per semester
	Internationalization Scholarship	New or enrolled students	Partial tuition fees	vary from 1 to 4 semesters
	Scholarship for Paper Publication in Journal	New or enrolled students (Humanities, Social Sciences, Arts only)	Partial tuition fees	per semester
	Scholarship for Conference	New or enrolled students (Humanities, Social Sciences, Arts only)	Partial tuition fees	per semester
External	Saudi Arabian Government Scholarship	New or enrolled students	Full coverage or part of tuition fees	4 semesters
	Mongolia Government Scholarship	New or enrolled students	Full coverage or partial tuition fees	4 semesters
	Indonesian Government Scholarship	New or enrolled students	Full coverage or partial tuition fees	4 semesters
	Life Insurance Philanthropy Scholarship	enrolled students	Partial tuition fees	per semester
	Peaceful Unification Women's Role Scholarship	enrolled students	Partial tuition fees	per semester
	Korean Association of University Women Scholarship	enrolled students	Partial tuition fees	per semester
	Samsung Dream Scholarship	New or enrolled students	Partial tuition fees	up to 4 semesters
	Others	New or enrolled students	Full coverage or partial tuition fees	per semester

10 Dean's Office Contacts

A. Seoul Campus

No	Department	Phone(02-)	e-mail (@khu.ac.kr)
1	Korean Language and Literature (국어국문학)	961-9451	instory
2	English Language and Literature (영어영문학)	961-9263	jyu2
3	History (사학)	961-0716	solidarite
4	Philosophy (철학)	961-0877	ykjung
5	Law (법학)	961-0412	nshwang
6	Political Science (정치학)	961-9465	choihj
7	Public Administration (행정학)	961-0596	sungjoochoi
8	Sociology (사회학)	961-0806	sochyunsik
9	Economics (경제학)	961-0964	tj32k

No	Department	Phone(02-)	e-mail (@khu.ac.kr)
10	International Trade (무역학)	961-0485	yjchoi
11	Journalism and Communication (언론정보학)	961-9171	barthes
12	Business Administration (경영학)	961-2233	daegy
13	Health Services Management (의료경영학)	961-0394	smkim
14	Accounting (회계·세무학)	961-2180	jhrjhr
15	Hotel Management (호텔경영학)	961-0818	jwbyun
16	Tourism(관광학)	961-0841	skolee
17	Convention & Exhibition Management (컨벤션전시경영학)	961-0866	herz5
18	Food Service Management (조리외식경영학)	961-0810	gmlee
19	Culture & Tourism Contents (문화관광콘텐츠학)	961-0425	csyoo
20	Global Hospitality and Tourism (글로벌 Hospitality·관광학과)	961-9274	ysyn
21	Mathematics (수학)	961-0956	jmhan
22	Physics (물리학)	961-0253	syook
23	Chemistry (화학)	961-0458	leejs70
24	Biology (생물학)	961-2312	baejw
25	Geography (지리학)	961-0459	hyungeo
26	Child & Family Studies (아동가족학)	961-0257	dongrazi
27	Housing and Interior Design (주거환경학)	961-9549	jcho
28	Clothing & Textiles (의상학)	961-9297	sjyoo
29	Food and Nutrition (식품영양학)	961-0552	yhchang
30	Biomedical Science (기초의과학)	961-0617	ohbs
31	Medicine (의학)	961-0388	sky9999
32	Neuroscience (신경과학)	961-9288	bkjin
33	Biomedical Science and Technology (융합의과학)	958-9326	bhkim98
34	Science in Korean Medicine (기초한의과학)	961-9435	acufind
35	Clinical Korean Medicine (임상한의학)	958-9232	sasangin
36	Global public health and Korean Medicine Management (글로벌보건한의정책학)	961-9278	bhjang
37	Korean Medicine (한의학)	961-0326	baikys
38	Dentistry (치의학)	961-2318	yshwang
39	Pharmacy (기초약학)	961-9629	jklee3984
40	Oriental Pharmaceutical Science (한약학)	961-2172	jchoi
41	Life and Nanopharmaceutical Science (나노의약생명과학)	961-0719	dsjang
42	Music (음악학)	961-0591	symphonie
43	Fine Art (미술학)	961-0639	jeshon
44	Dance / Performing Arts (무용학 / 공연예술학)	961-0539	dance
45	Education (교육학)	961-9127	youcho
46	Information Display (정보디스플레이학)	961-0688	jjang
47	Social Network Science (소셜네트워크과학)	961-0490	klee
48	Oral & Maxillofacial Regeneration (구강악안면재생학)	961-2318	yshwang
49	East/West Medicine (동서의학)	961-0323	skkim77
50	Philosophy in Korean Medicine (한의학철학)	961-0326	baikys
51	History in Korean Medicine (한의학사학)	961-0672	southkim
52	Biological Sciences in Korean Medicine (한의학생명과학)	961-9449	jhs
53	Applied Korean Medicine (한방응용의학)	961-0329	epiko
54	Human Informatics in Korean Medicine (한방인체정보의학)	440-6233	omdyj
55	Medical Engineering (생체의과학)	961-0290	gjlee
56	Medical Science of Meridian (경락의과학)	961-9435	acufind
57	Cancer Preventive Material Development (암예방소재개발학)	961-9233	sungkim7
58	Nursing (간호학)	961-9144	5977sok
59	KHU-KIST Converging Science and Technology (KHU-KIST융합과학기술학)	961-0370	kyslee

B. Global Campus

No	Department	Phone(031-)	e-mail (@khu.ac.kr)
1	East-Asian Language and Literature (동양어문학)	201-3633	kskim612
2	European Language and Literature (유럽어문학)	201-2271	ajiyoun
3	International Korean Language and Culture (국제한국언어문화학)	201-2260	pakdh
4	British & American Language and Culture (영미어문화학)	201-2235	chunghj
5	International Studies (국제학)	201-2388	sunilkim
6	Physics (물리학)	201-3770	jyson
7	Chemistry (화학)	201-3868	kimkp
8	Astronomy & Space Science (우주과학)	201-2047	eslee
9	School of Space Research (우주탐사학)	201-2476	magara
10	Oriental Medicinal Materials and Processing (한방재료가공학)	201-2687	sckang
11	Department of Horticultural Biotechnology (원예생명공학)	201-2678	co35
12	Plant and Environmental New Resources (식물·환경신소재공학)	201-2626	jmyou
13	Landscape Architecture (환경조경학)	201-2664	jokim
14	Graduate School of Biotechnology (생명공학원)	201-2025	jjeon
15	Food Science (식품공학)	201-3796	dokim05
16	Applied Environmental Science(환경응용과학)	201-3858	gayoo
17	Software Convergence(소프트웨어융합학과)	201-3732	ykle
18	Mechanical Engineering (기계공학)	201-3320	dchoi
19	Chemical Engineering (화학공학)	201-3675	jongpark
20	Advanced Materials Engineering for Information and Electronics (정보전자신소재공학)	201-2434	mspark
21	Civil Engineering (사회기반시스템공학)	201-3688	bju2
22	Architectural Engineering (건축공학)	201-3859	gyyun
23	Nuclear Engineering (원자력공학)	201-3893	bjchung
24	Industrial & Management Systems Engineering (산업경영공학)	201-2537	jjjung
25	Electronic Engineering (전자공학)	201-3812	hshin
26	Computer Science and Engineering (컴퓨터공학)	201-2547	lwk
27	Biomedical Engineering (생체의공학)	201-3842	kmbyun
28	Physical Education (체육학)	201-2755	leex0472
29	Ceramic Arts (도예학)	201-2044	hsyeo
30	Post Modern Music (포스트모던음악학)	201-3790	han
31	Applied Arts (응용예술학)		
32	Film & Theatre (연극영화학)	201-2859	mptspace
33	Digital Art & Design (디지털콘텐츠학)	201-2676	thlee1401@empas.com
34	Industrial Design (산업디자인학)	201-3368	mick
35	Visual Information Design (시각정보디자인학)	201-2043	brody
36	Formative Design (조형디자인학)	201-3368	mick
37	Textiles & Fashion Design (텍스타일·패션디자인학)	201-2935	cskim
38	Architecture (건축학)	201-3279	kwansookim

Tuition Fee Table

(unit : KRW)

Field	Course	Enrollment Fee	Tuition Fee	etc.		Total	
				Seoul	Global	Seoul	Global
Humanities, Social Sciences	Master	954,000	4,790,000	113,000	193,000	5,857,000	5,937,000
	Ph.D	954,000	4,929,000	113,000	193,000	5,996,000	6,076,000
	Combined	954,000	4,857,000	113,000	193,000	5,924,000	6,004,000
Natural and Applied Sciences	Master	954,000	5,749,000	113,000	193,000	6,816,000	6,896,000
	Ph.D	954,000	5,915,000	113,000	193,000	6,982,000	7,062,000
	Combined	954,000	5,831,000	113,000	193,000	6,898,000	6,978,000
Physical Education	Master	954,000	5,749,000	113,000	193,000	6,816,000	6,896,000
	Ph.D	954,000	5,915,000	113,000	193,000	6,982,000	7,062,000
	Combined	954,000	5,940,000	113,000	193,000	7,007,000	7,087,000
Engineering	Master	954,000	6,478,000	113,000	193,000	7,545,000	7,625,000
	Ph.D	954,000	6,665,000	113,000	193,000	7,732,000	7,812,000
	Combined	954,000	6,886,000	113,000	193,000	7,953,000	8,033,000
Arts	Master	954,000	6,707,000	113,000	193,000	7,774,000	7,854,000
	Ph.D	954,000	6,903,000	113,000	193,000	7,970,000	8,050,000
	Combined	954,000	6,928,000	113,000	193,000	7,995,000	8,075,000
Pharmacy	Master	954,000	6,834,000	113,000	193,000	7,901,000	7,981,000
	Ph.D	954,000	7,025,000	113,000	193,000	8,092,000	8,172,000
	Combined	954,000	6,928,000	113,000	193,000	7,995,000	8,075,000
Medicine	Master	954,000	7,190,000	113,000	193,000	8,257,000	8,337,000
	Ph.D	954,000	7,921,000	113,000	193,000	8,988,000	9,068,000
	Combined	954,000	7,555,000	113,000	193,000	8,622,000	8,702,000

※ The tuition fee above is subject to change.

※ Seoul Campus etc. : Insurance fee(KRW 53,000), Physical examinations fee(KRW 25,000),
Student council fee(KRW 15,000), Medical cooperative fee(KRW 20,000)
Global Campus etc. : Insurance fee(KRW 53,000), Student council fee(KRW 15,000),
Physical-Mental examinations fee(KRW 125,000)

※ According to the article 36 of the graduate school regulations of Kyung Hee University, international students should have medical insurance from time of admittance until the end of graduation.

※ According to the article 37 of the graduate school regulation in Kyung Hee University, international students must have physical examination after admission.

※ Inquiries

- Insurance fee : Graduate School Office (Seoul Campus : 82-2-961-0123~4 / Global Campus : 82-31-201-3503~4)
- Student council fee : Student council (Seoul Campus : 82-2-961-0125 / Global Campus : 82-31-201-2137)
- Medical cooperative fee : 82-2-961-0055

GPA Conversion Table

4.0 Scale	4.3 Scale	4.5 Scale	5.0 Scale	100 Points Scale
3.97 ~ 4.0	4.26 ~ 4.3	4.46 ~ 4.5	4.95 ~ 5.00	100
3.92 ~ 3.96	4.22 ~ 4.25	4.41 ~ 4.45	4.90 ~ 4.94	99
3.88 ~ 3.91	4.17 ~ 4.21	4.36 ~ 4.40	4.84 ~ 4.89	98
3.84 ~ 3.87	4.12 ~ 4.16	4.31 ~ 4.35	4.79 ~ 4.83	97
3.80 ~ 3.83	4.08 ~ 4.11	4.26 ~ 4.30	4.73 ~ 4.78	96
3.75 ~ 3.79	4.03 ~ 4.07	4.21 ~ 4.25	4.68 ~ 4.72	95
3.71 ~ 3.74	3.98 ~ 4.02	4.16 ~ 4.20	4.62 ~ 4.67	94
3.67 ~ 3.70	3.93 ~ 3.97	4.11 ~ 4.15	4.57 ~ 4.61	93
3.62 ~ 3.66	3.89 ~ 3.92	4.06 ~ 4.10	4.51 ~ 4.56	92
3.58 ~ 3.61	3.84 ~ 3.88	4.01 ~ 4.05	4.45 ~ 4.50	91
3.49 ~ 3.57	3.75 ~ 3.83	3.91 ~ 4.00	4.34 ~ 4.44	90
3.41 ~ 3.48	3.65 ~ 3.74	3.81 ~ 3.90	4.23 ~ 4.33	89
3.32 ~ 3.40	3.56 ~ 3.64	3.71 ~ 3.80	4.12 ~ 4.22	88
3.24 ~ 3.31	3.46 ~ 3.55	3.61 ~ 3.70	4.01 ~ 4.11	87
3.15 ~ 3.23	3.37 ~ 3.45	3.51 ~ 3.60	3.90 ~ 4.00	86
3.07 ~ 3.14	3.27 ~ 3.36	3.41 ~ 3.50	3.79 ~ 3.89	85
2.98 ~ 3.06	3.18 ~ 3.26	3.31 ~ 3.40	3.68 ~ 3.78	84
2.90 ~ 2.97	3.09 ~ 3.17	3.21 ~ 3.30	3.57 ~ 3.67	83
2.81 ~ 2.89	2.99 ~ 3.08	3.11 ~ 3.20	3.45 ~ 3.56	82
2.72 ~ 2.80	2.90 ~ 2.98	3.01 ~ 3.10	3.34 ~ 3.44	81
2.64 ~ 2.71	2.80 ~ 2.89	2.91 ~ 3.00	3.23 ~ 3.33	80

DAC List of ODA Recipients
Effective for reporting on 2018, 2019 and 2020 flows

Least Developed Countries	Other Low Income Countries (per capita GNI <= \$1 005 in 2016)	Lower Middle Income Countries and Territories (per capita GNI \$1 006-\$3 955 in 2016)	Upper Middle Income Countries and Territories (per capita GNI \$3 956-\$12 235 in 2016)
Afghanistan Angola ¹ Bangladesh Benin Bhutan Burkina Faso Burundi Cambodia Central African Republic Chad Comoros Democratic Republic of the Congo Djibouti Eritrea Ethiopia Gambia Guinea Guinea-Bissau Haiti Kiribati Lao People's Democratic Republic Lesotho Liberia Madagascar Malawi Mali Mauritania Mozambique Myanmar Nepal Niger Rwanda Sao Tome and Principe Senegal Sierra Leone Solomon Islands Somalia South Sudan Sudan Tanzania Timor-Leste Togo Tuvalu Uganda Vanuatu ¹ Yemen Zambia	Democratic People's Republic of Korea Zimbabwe	Armenia Bolivia Cabo Verde Cameroon Congo Côte d'Ivoire Egypt El Salvador Eswatini Georgia Ghana Guatemala Honduras India Indonesia Jordan Kenya Kosovo Kyrgyzstan Micronesia Moldova Mongolia Morocco Nicaragua Nigeria Pakistan Papua New Guinea Philippines Sri Lanka Syrian Arab Republic Tajikistan Tokelau Tunisia Ukraine Uzbekistan Viet Nam West Bank and Gaza Strip	Albania Algeria Antigua and Barbuda ² Argentina Azerbaijan Belarus Belize Bosnia and Herzegovina Botswana Brazil China (People's Republic of) Colombia Cook Islands ³ Costa Rica Cuba Dominica Dominican Republic Ecuador Equatorial Guinea Fiji Former Yugoslav Republic of Macedonia Gabon Grenada Guyana Iran Iraq Jamaica Kazakhstan Lebanon Libya Malaysia Maldives Marshall Islands Mauritius Mexico Montenegro Montserrat Namibia Nauru Niue Palau ² Panama Paraguay Peru Saint Helena Saint Lucia Saint Vincent and the Grenadines Samoa Serbia South Africa Suriname Thailand Tonga Turkey Turkmenistan Venezuela Wallis and Futuna

(1) General Assembly resolution A/RES/70/253 adopted on 12 February 2016, decided that Angola will graduate five years after the adoption of the resolution, i.e. on 12 February 2021. General Assembly resolution A/RES/68/18 adopted on 4 December 2013, decided that Vanuatu will graduate four years after the adoption of the resolution on 4 December 2017. General Assembly resolution A/RES/70/78 adopted on 9 December 2015, decided to extend the preparatory period before graduation for Vanuatu by three years, until 4 December 2020, due to the unique disruption caused to the economic and social progress of Vanuatu by Cyclone Pam.

(2) Antigua and Barbuda exceeded the high-income threshold in 2015 and 2016, and Palau exceeded the high-income threshold in 2016. In accordance with the DAC rules for revision of this List, if they remain high income countries until 2019, they will be proposed for graduation from the List in the 2020 review.

(3) The DAC agreed to defer decision on graduation of Cook Islands until more accurate GNI estimations are available. A review of Cook Islands will take place in the first quarter of 2019.

Q1. Is there any entrance scholarship for foreign students?

A1. Yes, we have scholarships for foreign students such as the Thesis Submission Scholarship. Other internal and external scholarships from foundations and institutions are also available.

Q2. In case of Chinese university graduates, what kind of documents should be submitted?

A2. Applicants who graduated from Chinese university have to submit three documents in total.

1. Graduation Certificates of China Higher Education Student Information(www.chsi.com.cn).(a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office)
2. Graduation certificate(a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office)
3. Degree certificate(a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office)

Q3. What kind of documents should be submitted by prospective graduates?

A3. Prospective students have to submit an official prospective graduation certificate(a complete English or Korean translation notarized by a notary's office and verified by the Korean Embassy). Chinese prospective graduates have to submit a prospective graduation certificate(a complete English or Korean translation notarized by a notary's office, a complete English or Korean translation authenticated by the issuing institution or notarized by a notary's office). Failure to submit graduation certificate before enrollment will lead to cancellation of admission.

Q4. How is the interview process?

A4. The interview is a person-to-person interview, and is offered by the department. Therefore, applicants should inquire with the department. Applicants should also check the interview schedule which is uploaded on the graduate school website.

Q5. If I cannot go to the interview, what should I do?

A5. Applicants residing abroad who are not able to attend the interview physically have to contact the related departments in advance. In approved cases, video phone or on-line interview can be held. Please make sure if the department applicants want to apply for has the interview or not.

Q6. Should all the documents be submitted by the deadline?

A6. All the documents must be submitted by the deadline. However, applicants, who are not be able to submit the document due to any unavoidable circumstances, must contact the graduate school office in advance to submit the documents. The university does not take responsibility for incomplete documents or any resulting consequences. Submitted documents will not be returned.

Q7. My undergraduate major and the major I want to apply are different. Can I still apply?

A7. Yes, it is possible. However, applicants must take prerequisite subjects after admission.

Q8. What is the schedule after the admission? Please explain the enrollment process in chronological order.

A8. After the admission, students should proceed the following steps:

1. Check the admission announcement / print out the letter of admission.
2. Print out the tuition bill during the registration period and make the payment to the assigned bank account.
3. Reply to the 'VISA issuing guideline' e-mail sent by the graduate school office.
4. Receive 'Certificate of Admission' (Domestic residents: receive it from Graduate School office, International residents: Graduate School office will send it by EMS)

5. Apply for the VISA : Call the related agency for the VISA, ask about the required documents and apply for the VISA
 - 1) Domestic residents: Visit the Immigration Office
 - 2) International residents(except students with Chinese nationality): Visit embassy
6. Register for classes
7. Orientation
8. Semester begins

Q9. How can students residing outside of Korea pay the tuition fee?

A9. Applicants who reside overseas must pay the tuition fee to the virtual payment account specified in the bill; however, if there is no other way except international wire transfer, email(admissions_s@khu.ac.kr or admissions_aic@khu.ac.kr) us and we will provide further information.

Q10. Is there any additional payment Thesis Submission Scholarship recipients to make?

A10. Yes, even scholarship students must pay the enrollment fee, insurance fee and medical check-up fee. All students must check the tuition bill and pay within the given period.

Q11. I'm an Overseas Korean Foundation Scholarship recipient. Do I need to pay the tuition?

A11. Even if you are the recipient, you have to pay the fee for entrance, insurance fee and medical check-up fee. The refund for insurance fee and others will be processed after the completion of the tuition fee payment. Scholarship recipients have to submit the proof of the scholarship to Graduate School office.

Q12. Is there an extended period for tuition payment?

A12. Tuition must be paid on time, otherwise the admission will be cancelled.

Q13. When do I apply for a dormitory?

A13. Please check announcements for dormitory application which will be posted on the Graduate School website. The result will be notified individually.

Q14. Can the Certificate of Admission be reissued?

A14. No. The certificate of admission is issued only once. Please note that it is one of the most important documents for the Visa application; therefore, it must be managed with care.

Q15. Is medical and medical check-up mandatory?

A15. According to the regulation 37 of Kyung Hee University Graduate School, all international students must get the medical health check-up. Students who already received a check-up at another agency must receive a check-up again.

Q16. Is insurance mandatory?

A16. According to the regulation 36 of Kyung Hee University Graduate School, international students must have a medical insurance. International students who do not have the medical insurance will be excluded from any scholarships and various benefits.